

Volunteer Role:	CamGlen Bike Town Bike Mechanic Assistant
Organisation:	Healthy n Happy Community Development Trust
Responsible To:	CamGlen Bike Town Project Worker
Dates/Times Required:	At days and times of events Dr Bike is attending In future there may also be opportunities to gain experience in a bike workshop environment
Skills required:	<ul style="list-style-type: none"> <li>- Experience and skills in bike maintenance and repair</li> <li>- Friendly and able to speak to the public</li> <li>- Interest in bicycle maintenance and repairs</li> <li>- Able to record information</li> <li>- Reliable</li> </ul>
Training Provided:	<ul style="list-style-type: none"> <li>- HnH volunteer induction</li> <li>- CamGlen Bike Town induction, including active travel and carbon reduction</li> <li>- Other training as needed (e.g. communication skills)</li> <li>- Depending on funding there may be an opportunity to attend recognised training</li> </ul>
Overall Goal:	Assist the Bike Mechanic to safety check, service and repair bicycles
Tasks:	<p>Work with Bike Mechanic on agreed tasks, which may include:</p> <ul style="list-style-type: none"> <li>- Safety checking bicycles, i.e. tyres, gears, brakes, etc</li> <li>- Fixing and adjusting bike components to safe standards, e.g. puncture repairs, adjusting brake and gear cables</li> <li>- Bike servicing</li> <li>- Completing relevant paperwork</li> </ul>

Contact:

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